

REQUIREMENTS ON PRELIMINARY SCREENING OF APPLICANTS FOR LATERAL AFP and PNP CHAPLAINCY

The Application Process

1. An application letter addressed to the Head PCEC Chaplaincy Commission stating therein his/her reasons for the chaplaincy. His application shall include the following:

- Bio-data/Resume CSC Form 2017
- PSA – Certificate of Birth
- Evidence of academic completion authenticated copy:
 - a. Four or Five Year Bachelor`s degree (CHED or State University /State College)
 - b. Four Year Degree in Theology and allied course (CHED & PCEC Accredited:
 - AB Theology
 - AB Bachelor of Pastoral Studies
 - Bachelor of Divinity
 - Bachelor of Christian Education
 - Bachelor of Ministry
 - c. Post Graduate Studies:
 - Master of Theology
 - Master of Divinity
 - MA Christian Leadership
 - MA in Ministry
 - MA Christian Education
 - MA Transformational Leadership
 - MA in Pastoral Counseling
 - MA Counseling
- Certificate of Ordination from PCEC recognized Denomination Member body.
- Certificate of Registration of Authority to Solemnize Marriage (CRASM)
- Endorsement from:
 - Local Church
 - District Superintendent
 - Head of the Denomination

2. Must be a minister from PCEC member-churches.

For Civilian Applicants in the AFP:

- Must not be more than forty years of age at time of call to active duty (CAD) and must served a congregation for at least one (2) year as Ordained Minister as Administrative Pastor.

For Civilian Applicants in the PNP :

- Must not be less than 21 years of age and not more than 35 years of age at the time of Oath-Taking for civilian pastor and must served a congregation for at least one (2) year as Ordained Minister as Administrative Pastor Minister and served at least six (6) months O-J-T in the Evangelical Base Ministry.

For Uniformed Personnel and Non-Uniformed Personnel Applicants in the PNP :

- Must not be more than 46 years of age upon Oath-Taking for PNP member applicants and must served a congregation for at least one (2) year as Ordained Minister and served at least six (6) months in the Evangelical Base Ministry.

3. *Biblical Perspective on Chaplaincy Ministry (Essay)*

4. *A medical (physical and psychological) examination declaring the application fit for the AFP/PNP Chaplaincy.*

5. *Memorandum of Understanding between the applicant and the Church or The denomination that such applicant shall:*

- Adherence to the doctrinal statement, the vision and mission statement of his church;
- Regular Ministry Report
- Active participation in his Church or Denomination.

6. Upon completion of these requirements, the Head of PCEC Chaplaincy Commission, through the Program Secretary shall cause the Chaplaincy Commission to be convened for the purpose of processing the application.

7. If such application shall be considered favorably, the applicant shall enter into a Memorandum of Agreement, stating among others that:

- He shall be guided by the pastoral leadership and direction of the Dean of Protestant Chaplains or the designated Evangelical Dean of Chaplain and to be assisted by the Head of PCEC Chaplaincy Commission;
- The PCEC, through the Chaplaincy Commission, reserves the right to recall such Chaplain and after due process reserves the right to recall or endorse Chaplain.
- Shall furnish the Dean copies of his report to the Chief/Director Chaplain Service.

8. Pending the commissioning to active duty, the applicant may, if circumstances allow, be an assistant pastor to the evangelical churches.